



ICAR-Central Agroforestry Research Institute Jhansi :: Uttar Pradesh

Proforma for attending Seminar/Conference/Workshop/Webinar/Meetings including Invited Lectures/Paper Presentations, etc.

1. Name & Designation of the applicant:

2. Programme/Section/Unit:

3. Please tick the relevant: national/international

Conference Symposium Workshop Webinar Meeting and others

4. Details of the event:

Title:

Organiser:

5. Is it relevant to the mandate of the institute: YES/NO

Give very brief details*

6. Financial obligation (in terms of registration fee, TA/DA etc): YES/NO

Tentative financial liability: Rs.

7. Source of finance: Institute/Project/Sponsored by Organizer/Any others (give details)

8. Total number of events/programs attended during the current financial year:

Signature of the applicant

Remarks/Recommendation of the Controlling Officer/Programme Leader:

Signature

Approved/ Not approved

Director

To be completed by Institute PME Section

Details is entered in PME Register/File No..... Page No..... Dated:

In-charge PME

Signature

Date