



**ICAR-Central Agroforestry Research Institute
Jhansi :: Uttar Pradesh**

Proforma for Indent of POL

1. Name & Designation of the applicant:

2. Programme/Lab/Section/Unit:

3. Please tick the relevant:

☐

Petrol

☐

Diesel

☐

Oil

☐

Grease

☐

Any others;
Please indicate

4. Details of the proposal with due justification: (please indicate the purpose clearly)

a) Quantity:

b) Justification:

5. Is it entered in the stock register in indenting section: YES/NO

If Yes, please indicate a) Register/Vehicle Number :

b) Central Store Register Number:

6. Estimated Cost of the item: Rs.

Signature of the proposer with date

Remarks/Recommendation of the Controlling Officer/Programme Leader:

Signature with date

Administrative Approval granted/Approval not granted

Director

OIC (Vehicle)

Dealing Assistant

Note: Vehicle Section to ensure proper entry and processing for payment timely